

## Form 7: Learning Process

**Complete the following form and upload to the Dropbox. Do this for one module (2-4 competencies). Each competency or objective should be addressed.**

Mini-Course Name: Emotional Healing Within a Safe Online Community

Module Name: What is Online Safety?

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Objective: **1** After reading *Edutopia's* article on Netiquette called "Beyond Emily: Post-ing Etiquette" (<http://www.edutopia.org/netiquette-guidelines>), students will practice netiquette by posting one-page introductions of themselves to The Home School's protected online discussion forum, demonstrating in their writing their understanding of the basics of internet etiquette.

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How will I know if a student knows this or can do this?

\*With the understanding that people cannot see facial expressions or hear tone of voice online, make sure discussion board posts demonstrate online etiquette in the following ways:

Posts are clear, concise and use accurate spelling and grammar.  
Before replying, pay attention to who you're replying to!

Posting language is friendly, courteous, respectful, and to the point. Consider whether what is written could be said directly to the person without hurting feelings. Make sure to write when calm or at least save to drafts if feeling angry, then come back later.

Use full words, not IM-speak, and mixed upper- and lower-case, as all caps are considered SHOUTING!

Re-read posts before sending, use a subject line and write your name at the end to be identifiable later.

Posts demonstrate good manners, or Post unto others as you would have them post unto you!

Form adapted from Smith, R. M. *Conquering the Content*. San Francisco: Jossey-Bass, 2008.

As nothing on the internet is completely private, only write things that are appropriate if they became public. Be very careful of where you post your email address and which emails you open.

Most of all, if you come across a website that you feel uncomfortable viewing, pay attention to your feelings and zip on out of there!

Best ways for a student to learn this: Practice, practice, practice!  
Feedback, feedback, feedback!

Experiences: Creating a safe online community together

People to see: n/a

Place to go (may be virtual): *Edutopia* magazine, discussion board

\*Things to read: "Beyond Emily: Post-ing Etiquette" (<http://www.edutopia.org/netiquette-guidelines>) (as above)

Thing to talk about: online safety

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Objective: In these first introductions, students will illustrate how netiquette works by writing positive, supportive posts to each other about their lives, what brings them to The Home School, and what healing modalities they are employing, writing about one page and using correct grammar and spelling. They will also respond to everyone else's posts using the same netiquette guidelines.

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How will I know if a student knows this or can do this?

Form adapted from Smith, R. M. *Conquering the Content*. San Francisco: Jossey-Bass, 2008.

Their posts will be positive and supportive in tone, displaying the netiquette guidelines; they will address the subjects in their posts and respond to each of their classmates; and their posts will be about one page long with correct grammar and spelling.

Best ways for a student to learn this:

Experiences: posting to discussion board, using their imagination about good online manners

People to see: n/w

Place to go (may be virtual): discussion board

Thing to read: Edutopia article

Thing to talk about: their lives, what brings them to The Home School, their healing modality

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Module Name: What is Online Safety?

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Objective: After filling in their profiles, students will share their identifying information with each other by posting them on the discussion board, taking care to only offer information they feel comfortable sharing with the group.

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How will I know if a student knows this or can do this?

By viewing their completed Profile.

Best ways for a student to learn this: By doing it in a way that is comfortable to them.

Form adapted from Smith, R. M. *Conquering the Content*. San Francisco: Jossey-Bass, 2008.

Experiences: filling out an online form about themselves, possibly uploading a photo or avatar

People to see: n/a

Place to go (may be virtual): Profile section of the LMS menu

Thing to read: each other's profiles

Thing to talk about: possibly where they live and other factoids of their lives they are willing to share